

VPAA-160 Faculty Annual Review (University Standard)

Name \_\_\_\_\_ Rank \_\_\_\_\_

College/School \_\_\_\_\_ Year \_\_\_\_\_

Academic Unit \_\_\_\_\_

**Instructions:** Use this form to guide the information you enter in FIS. It is not necessary to respond to every item.

**I. INSTRUCTIONAL ACTIVITIES:**

- A. Scheduled teaching and syllabi
- B. Student perceptions of teaching (SPOT)
- C. Teaching innovation and curriculum development, including teaching grants
- D. Statement of teaching philosophy and goals
- E. Academic advising related to the instructional process
- F. Directed student learning (dissertation, thesis, etc.)
- G. Awards and honors related to teaching and the recognition of students
- H. Non-credit instruction

**II. SCHOLARLY, CREATIVE, AND PROFESSIONAL ACTIVITIES:**

- A. Refereed and non-refereed publications
- B. Artistic and professional performances and exhibits (concerts, recitals, art shows, design displays, productions, etc.)
- C. Presentations (papers read/presented, panel membership, critical commentary, etc.)
- D. Funded and unfunded contracts, grants, and sponsored research
- E. Media Contributions
- F. Other intellectual contributions
- G. Awards and honors related to scholarship, research, and creative activities

**III. ADMINISTRATION AND SERVICE:**

- A. Institutional service (to the university [committees, senate, special assignments, etc.], to the college/school [committees, administrative tasks, etc.], and to the academic unit [supervision of TAs/TFs, if a reduction in teaching load])
- B. Public service (to the external community)
- C. Professional service to the discipline (editing/reviewing for a journal, chairing sessions at scholarly meetings, holding committee positions/offices in professional organizations)
- D. Student advising not related to the instructional process (sponsorship of professional/pre-professional organizations, social fraternities, sororities, clubs, etc.)
- E. Consulting (paid or pro bono)
- F. Awards and honors related to service
- G. Faculty development activities attended

**IV. PROFESSIONAL CREDENTIALS:**

- A. Degrees earned
- B. Renowned teachers
- C. Licensures and certifications